THORPE AUDLIN PARISH COUNCIL

Minutes of the Annual Meeting of Thorpe Audlin held in the Ramsden Hall, Darning Lane, Thorpe Audlin on Thursday 27th May 2016 at 7.15pm

Present: Cllrs A Smith (Chair), R Calvert, S Everitt & P Dainty

In Attendance: Mrs V Symons (Parish Clerk) & 3 Members of the Public

1. Election of Chair for the ensuing year
It was proposed by Councillor Dainty that Councillor R Calvert be Chair for the ensuing year, this was seconded by Councillor S Everitt.

2. Signing the Declaration of Acceptance of Office
Councillor Calvert signed her declaration of acceptance of office.

3. Welcome and Apologies for absence
Apologies were received from Councillors R Dickinson, WMDC Councillors J Carrington, M Ward & A Garbutt.

4. Election of Vice Chair
It was proposed by Councillor Dainty that Councillor A Smith be elected as Vice Chair. This was seconded by Councillor S Everitt.

5. Declaration of Interests
Councillor S Everitt declared an interest a member of the Community Association.

6. Public Participation
Cllr Calvert invited members of the public to ask/raise and issues:
Members of the public congratulated Councillor R Calvert on receiving the Chairmanship for the ensuing year.
A member of the public spoke to advise council Members that the Priory Rose Tractor Run has raised £2500 for the Air Ambulance and that donations were still coming in.
It was also noted that a resident had received a cold caller and had contacted trading standards for the whole village to be included in the scheme. The resident was advised that there would be a charge of less than £2 per household. Cllrs advised that there was no charge last time and queried why there would be a charge this time, however it was requested that the Clerk obtain a full quote for the whole village to be included in the scheme.
Another resident queried why there had still been no signs placed on Scholesfield Lane. The Clerk had received an email from WMDC Councillor J Carrington who had chased up the signs for the Council. The email detailed that although there was some evidence of horse riders using the footpath it had not caused any real damage to the surface to justify signage. The residents in attendance were disappointed to hear this and Members of the Council would speak with district councillors at the next meeting with regards to this matter.
A concern was raised in regards to a den that had been created at the Bowling Green. Residents requested that this needed fencing or blocking. The Council will look to obtain a quote to carry out this work.

7. To receive report from WMDC Councillors
Apologies had been received from all WMDC Councillors therefore no report was available.

8. Community Safety/policing
No representatives from the Police were available to attend the meeting, and the Clerk had not received a report from the Police this month.

9. To approve Minutes of the Meeting held on 14th May 2015 and 28th April 2016
Minutes were approved and signed as a correct record.

10. Correspondence Received
SLCC – Clerks Magazine – Circulated
YLCA – Agenda and Minutes for Branch Meeting – Circulated
Play Inspection Company – Annual Inspection report – This had been emailed to Members but a copy was available at the meeting. Cllr Everitt asked that we discuss this later in the meeting.
Mrs L Stanley – Email thanking residents for the turn out for the Tour de Yorkshire
A Bosmans – Internal Audit Report - Circulated

11. Amendments to Standing Orders
Following on from the Internal Audit it was requested that the Clerk check the standing orders with the NALC guidelines.

12. Risk Schedule
The Risk Schedule was endorsed, no amendments necessary at this time – Agreed

13. Local Committees
It was Agreed that the Clerk be the representative on the Wakefield Branch of YLCA and also the representative on the WMDC Liaison Group (if necessary)

14. Financial Report
1. Financial Position

Current Account:	936.08
BS Account:	9486.78
Total:	**10422.86**

2. Cheques to make out:

V Symons – Salary & Expenses	169.00
A Bosmans – Internal Audit	60.00
PFK Littlejohn – External Audit 2015	120.00
HAGS – Playground Inspection	180.00
Aon UK Limited – Insurance	880.78

All cheques signed and agreed.
It was agreed to transfer £1000.00 from the Business Saver Account to the Current Account.

15. Allotments
The Clerk confirmed that so far 2 payments had been received for the rent of the allotments.

16. WMDC Planning & Applications
Bluebell Inn – Proposed reuse of redundant farm buildings to create 2no. dwellings with associated external alterations – Awaiting decision.

17. Protected Trees
Nothing to report

18. Village footpaths
Nothing to report

19. Drains and ditches
Nothing to report

20. Village Land
Cllr Everitt discussed the Annual Inspection that had taken place at the Sports Field. Overall the inspection found the playground as low risk, however there were some points that be improved, these included corrosion on the multi play activity equipment and some damage to sections of the fence. It was requested by Members that the Clerk contact the company to obtain a quote to action the comments made.

21. Queens 90th Birthday Celebrations
Cllr Everitt reported that new posters had been displayed detailing the time of the Summer Fayre. The Clerk advised that contact had been made with the Pontefract & Castleford Express to advertise the event in the local section. Cllr Dainty advised that the bouncy castle had been ordered and would be manned at all times.

22. Community Association Report
Cllr Everitt advised that there would be one further meeting before the event to finalise the plans. This would take place on Tuesday 7th June at Ramsden Hall.
Cllr Everitt also advised Members that the insurance renewal had been received for Ramsden Hall at a cost of £399.00.

23. Matters for future Agenda
Bowling Green Shed

24. Chairman's Closing Comments
Cllr Calvert thanked Members and residents for their attendance this evening.

25. Date and Time of future meetings
Thursday 30th June 2016 at 7:15pm

Meeting closed at 8:05pm

Signed…… Date……