Thorpe Audlin Parish Council
Meeting Minutes
7:30pm Thursday 05 October 2017 - Ramsden Hall, Darning Lane, Thorpe Audlin

1. Welcome and Apologies

1.1 Present: Councillors R Calvert (Chair), P Dainty, R Palmer, A Smith, and S Everitt and WMDC Councillors J Carrington, and A Garbutt

1.2 In Attendance: Mrs V Symons and Miss U Kennett (Parish Clerks) and 3 members of the public.

1.3 Apologies for Absence: WMDC Councillor M ward.

2. Public Participation

Councillor Calvert invited members of the public to ask/raise and issues:

2.1 A resident provided an update on the report of the overgrown trees on Causeway Garth. It was confirmed that the trees are protected, however it would be feasible for the crowns to be lifted the quote for the work to be undertaken will be forwarded to WMDC for consideration.

Action: *Councillor Smith to forward canopy lifting quote to Cllr J Carrington for permission to action*

2.2 A resident highlighted that the trees and hedges on Darning Lane and along the path on Thorpe Lane also required cutting back. The resident reported she had raised her concerns with WMDC on a number of occasions however had not had a response to date.

Action: *Cllr Carrington to arrange for reassessment of trees by WMDC.*

2.3 Councillor Carrington provided an update to the damaged and missing road signs and horse signs and confirmed these would be replaced in due course.

2.4 A resident raised concerns regarding the efficacy of the local Neighbourhood Watch after a number of incidents occurring which have not been reported on or addressed by the service. A resident reported that a man with a grey beard had been parked outside the drive of another resident late at night for a considerable period of time, when challenged he was rude and refused to move on. The Police were called and sent a police car around to drive by and assess the situation.

Action: *Mrs V Symons to contact the Neighbourhood Watch scheme to raise concerns*

Action: *Mrs V Symons to request the Police are present at meetings or provide an update report.*

3. Declarations of Interests

Councillor Everitt declared an interest as a member of the Community Association.

4. Community Safety/Policing

No representation from the Police therefore no report available. See item 2.4 above.

5. To receive report from the Wakefield District Councillors

Councillor Carrington shared the report from 5 October 2017:

5.1 Flooding and gullies: There have been various issues around the ward resolutions ongoing. If residents experience any flooding issues they are advised to report them to both WMDC and Yorkshire Water.

5.2 Maddison Estate, Ackworth: Issues with people trying car doors late at night and CCTV footage has been recorded. This has been passed over to the Police.

5.3 Signs: Reports of broken or defaced street signs have been sent to WMDC for investigation. The broken one in Badsworth will be replaced.

5.4 Footpaths: Reports of various footpaths being overgrown, details passed to WMDC for them to be cut back.

5.5 South Featherstone and Ackworth Link Road – Backing and funding from the West Yorkshire Combined Authority has been provided for a feasibility study to take place. The travel survey is now underway by stopping vehicles and asking drivers about their journeys, this is the only effective way of obtaining the required information. The survey is taking place on Barnsley Road Ackworth, Park Road Pontefract and Pontefract Road Featherstone. If you would like any more information about the survey taking place please contact WMDC helpline on 0345 8 506 506 or email: transplan@wakefield.gov.uk

6. Village Bus

There was no further update on this matter.

7. To approve Minutes of the Meeting held on 31 August 2017.

Following correction of typographical error on item 11 to read Wentbridge not Wentworth, the previous minutes were approved and signed as a correct record of events.

8. Matters Arising from Previous Minutes

No matters to report.

9. Chairs comments/Urgent Business

Councillor Calvert had nothing to further to add.

10. Clerks Vacancy

Successfully recruited to the post of Parish Clerk. Miss U Kennett commenced in the role today. There will be a brief handover period from Mrs V Symons before she depart and takes up her new role.

11. Noticeboards

Quotes had not been received for the replacement noticeboard at Wentbridge at the time of the meeting. However it was agreed that an aluminium board would be appropriate. Councillor Everitt agreed to source a replacement noticeboard. The quote for the work will be shared with members for consideration.

Action: *Councillor Everitt to source noticeboard and submit costs for consideration*

12. Correspondence

SLCC- Clerks Magazine – Circulated.
YLCA – White Rose Update – Circulated.

13. Financial Report

13.1. Financial Position

Current Account:	£234.56
Business Savings Account:	£10456.15

13.2. Cheques to make out:

V Symons – August salary and expenses	£169.00
Yorkshire Water	£26.32
N Power	£171.10
Auditors	£120.00

All cheques signed and agreed.

14. WMDC Planning

Application No	Site	Details	Status
17/02384/TPO	Wentview, Great North Rd, Wentbridge WF8 3JP	Fell Lime tree (T5) as one limb is dead, another decayed and if only these were removed the tree would be out of balance. Crown lift to 7metres and thin out canopies to five Lime trees (T1, T2, T3, T4, T6). Crown lift to 5metres and thin out canopies to one sycamore (T7) and two Lime trees (T8, T9).	Ongoing
17/01941/FUL	Fishing Ponds, Thorpe Lane, Thorpe Audlin	Application for Extension to Fishing ponds and Ancillary Car Parking Area	Approved

15. Protected Trees

See item 2.1.

16. Village Footpaths

See item 2.2 re Darning Lane.

17. Drains & Ditches

No matters to report.

18. Village Land

18.1 Annual Inspection of Village Play Equipment. Councillor S Everitt confirmed the annual inspection of the play area would take place within the next fortnight. A report will be brought to the meeting.

19. Community Association Report

19.1 **Village Hall** is now fully compliant with legislation now that PAT, fixed wiring check, fire extinguishers check, and boiler service have been completed. Also noted the rent will be review next year.

19.2 **MacMillan Coffee Morning** raised a total of £330 appreciation expressed to all those who contributed and attended the event. Special thanks extended to Connor Stevens who donated his fee of £84 from the PAT testing.

19.3 **Membership**: three new members have joined the Association. Planning for the Christmas Fayre on 26/11/17 underway. A reminder to residents: they are welcome to attend or take part in any of the Community Association meetings.

19.4 **Daffodils:** to be planted on the verges through the village. Assistance from residents in planting requested.

Action: *Miss U Kennett to enquire if permission is required from WMDC prior to planting.*

20. Any Other Business

20.1 **Playground**: the suggested acquiring a new piece of play equipment for older children to use. Councillor Carrington stated that a budget of £2000 had been allocated from the Community Development Fund for this purpose.

Action: *The Parish Council would shortlist suitable items to put forward quotes prior to the next meeting.*

20.2 **Sports Pavilion:** Councillor A Smith reported that the windows on the Sports Pavilion require replacement as they pose a safety risk due to poor state of repair. Activities on the sports field have been suspended as a precautionary measure. The Parish Council were requested to contribute to the cost of repair by the Sports Field Trust. Quotes to be obtained and presented to a future meeting.

Action: *Councillor Smith to provide quotes for replacement windows.*

20.3 **Defibrillator:** After preliminary information and proposal was shared with the Council, Miss U Kennett sought permission to apply for funding for a cabinet to house an Automated External Defibrillator (AED). College Lane Surgery kindly agreed to provide the defibrillator and permission to site this on the side of the surgery at Thorpe Audlin. The council agreed permission to seek funding.

Action: *Miss U Kennett to provide update at the next meeting.*

20.3 **Events Contribution:** the Parish Council agreed to support future events of the Community Association by providing access to funding of up to £100 per event. ***Action:*** *Mrs V Symons agreed to draw up a grant form and process.*

20.4 **Village Christmas Decorations.** Councillor Palmer suggested the possibility of putting up Christmas decorations / lights in the village. Item to be discussed at the next meeting.

Action: *Mrs V Symons to provide details for hiring solar Christmas trees for use on hanging basket brackets.*

20.5 **Distribution of Minutes**: agreed that draft minutes would be available on the noticeboards to allow sufficient time for residents to read and respond or attend. The minutes will be clearly marked 'Draft' and may require amendments prior to sign off at the following meeting.

21. Matters for Future Agenda

To remove Village bus from the agenda.

22. Date and Time of Future Meetings

Ordinary meeting of Thorpe Audlin Parish Council – Thursday 26 October 2017 at 7.15pm

Signed…… Date……

***Please note these are DRAFT minutes and are subject to amendment prior to sign off at the following meeting. ***