THORPE AUDLIN SPORTS FIELD TRUST MANAGEMENT COMMITTEE

Minutes of the Trust's management committee's annual general meeting held in Ramsden Hall, Darning Lane, Thorpe Audlin at 8.15pm on Thursday 26 October 2023.

Present: Cllrs R Calvert (chair), S Fogg, G Moore, A Smith and L Stanley.
In Attendance: A Draper (clerk) and four members of the public.

1. Welcome and apologies for absence
Apologies were received from WMDC Cllrs Carrington, Garbutt and Massey.

2. Election of Chair for 2023-24
It was agreed that Cllr R Calvert be elected Chair for the ensuing year.

3. Declaration of interests and dispensation requests
None other than those already declared in members' respective register of interests.

4. Public Participation
No matters were raised.

5. Election of Vice Chair for 2023-24
It was agreed that Cllr A Smith be elected Vice Chair for the ensuing year.

6. Membership
It was agreed/confirmed that all five parish councillors are members of the management committee.

7. Governance
It was confirmed that Thorpe Audlin Parish Council is the sole corporate trustee and that the management committee oversees the operation and management of the sports field, pavilion and play area.

8. Minutes of the meeting held on 28 September 2023
The minutes were approved as a correct record.

9. Matters arising from the minutes
None.

10. Financial Report
Budget balance: £406

The schedule of payments for October was agreed.

11. Update to Charity Commission – Annual Return
The clerk confirmed that the annual return would be submitted following the AGM.

12. Correspondence
Request from the Thorpe Audlin Cricket Club regarding a possible second team and South Kirkby Cricket Club's use of the sports field. It was agreed to defer these matters and refer back to Thorpe Audlin Cricket Club in due course.

13. Sports Field Matters

Pavilion
It was confirmed that the insurer has advised that there is now a monitoring period.

Skip
It was agreed that another skip be procured.

Car park
it was agreed that a site meeting be held with the contractor to progress the re-surfacing.

Basketball square
A quote of £1,548 had been provided for a 3m x 3m square. It was agreed to defer this matter.

Gate on Bridge Lane
It was agreed that the winter opening/closing times of the gate will be 8.30am and 6pm (with effect from 29/10/23).

14. Items for future agenda
Standard items plus the pavilion, automated gate and drainage.

15. Date and time of next meeting
Ordinary meeting of the Trust's management committee in the Ramsden Hall on Thursday 30 November 2023.

Meeting closed: 9pm.

Signed:

Date: